

# **INSTRUCTION, HOMEWORK & STUDENT PROGRESS REPORTS**

## **INSTRUCTION**

All teachers employed at KSDA are certified by the North American Division (NAD) of Seventh-day Adventists, and requested to hold residency certificates from the State of Washington.

## **CURRICULUM**

The school utilizes a curriculum as identified and approved by the Education Office of the North American Division of the General Conference of Seventh-day Adventists. This curriculum meets the National Standards and the NAD *Journey to Excellence*.

## **FINE ARTS CREDIT**

To meet the fine arts requirements, all students are expected to participate in the music program. All students in grades 5-8 participate in band instruction. Students in grades K thru 4<sup>th</sup> participate in classroom music instruction, which includes a practice requirement.

## **REPORT CARDS**

Report cards are sent home at the end of each nine-week period. Final report cards and 8<sup>th</sup> grade diplomas are not released until tuition accounts are paid in full.

## **PARENT/TEACHER CONFERENCES**

School-wide Parent/Teacher Conferences are scheduled twice a year during the first and third quarters. Additional conferences may be scheduled at other times as necessary.

While we have regularly scheduled conferences each year we encourage parents to contact teachers in between those times as necessary to foster a partnership for the student's spiritual and academic future.

## **OPEN HOUSE**

An Open House will be held at the beginning of the school year as a way to introduce families to the new school year.

## **HOMEWORK**

Homework is used at KSDA to practice, maintain, enrich, complete, or make-up classroom activities. Homework is to help develop independent study habits and appreciation for learning.

Homework may include special assignments, research projects, reading and/or writing assignments or other assigned tasks directly related to a particular subject, we consider homework as an extension of, and reinforcement to, classroom activities and is to be done on the students' own time, outside the regular classroom environment. Students will be assigned homework, including their nightly reading expectations, on a regular and consistent basis. The following guidelines indicate an average expectation, although this will fluctuate according to the individual student:

- Grades 1-3: approximately 30 minutes maximum daily
- Grade 4: approximately 45 minutes maximum daily
- Grade 5-6: approximately 60 minutes maximum daily
- Grades 7-8: approximately 90 minutes maximum daily

Students who are making up work from an absence may have one day for each day absent to complete and turn in back work. Please note that this will mean a student will spend more time in completing those assignments.

### **ACADEMIC HONORS**

At the end of each quarter, those students in grades 4-8, who have made outstanding achievements, will be recognized through the Honor Roll.

The Honor Roll requirement for each quarter is a GPA of 3.3, or above, with no major discipline action. A designation of High Honor Roll is given to those with a GPA of 3.75, or above, with no major discipline action.

Core classes carry a greater weight in the GPA than do PE, Art, & Music.

### **ELIGIBILITY FOR EXTRACURRICULAR ACTIVITIES**

Student must not be on probationary status.

Student must maintain a minimum GPA of 2.3, with no F's and no more than one D.

### **ELIGIBILITY FOR SPORTS** (see the Sports Manual for complete details)

Maintain a "C" grade minimum in all classes.

Have a grade report free of "F's" or incompletes in the previous quarter.

Maintain satisfactory attendance and citizenship in all classes.

Be an active participant in PE classes.

### **ELIGIBILITY FOR HOLDING OFFICE**

Student must not be on probationary status.

Student must maintain a minimum GPA of 2.3, with no F's and no more than one D.

Eligibility for holding an office is determined quarterly.

## **PROMOTION/ACCELERATION/RETENTION**

At the end of each school year, students who have mastered the appropriate knowledge, skills and concepts for his/her grade, and exhibits readiness for work at the next level will be promoted to the next grade.

Acceleration is rarely considered. KSDA believes that students need to gain not only the academics of each grade level, but need to gain maturity and social skills that each grade level can provide.

In exceptional cases, a child may be retained to his/her present grade. When the possibility of retention exists, the parents shall be notified in writing as early as possible and a meeting will be arranged.

In matters of acceleration and retention, the decision of the principal, in consultation with the Washington Conference of Seventh-day Adventists Office of Education, shall be final.